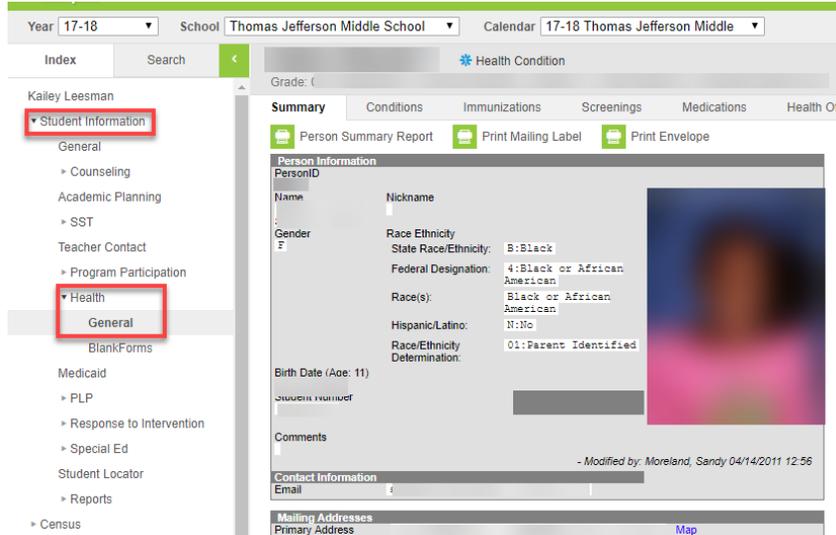


Emergency Medical Report

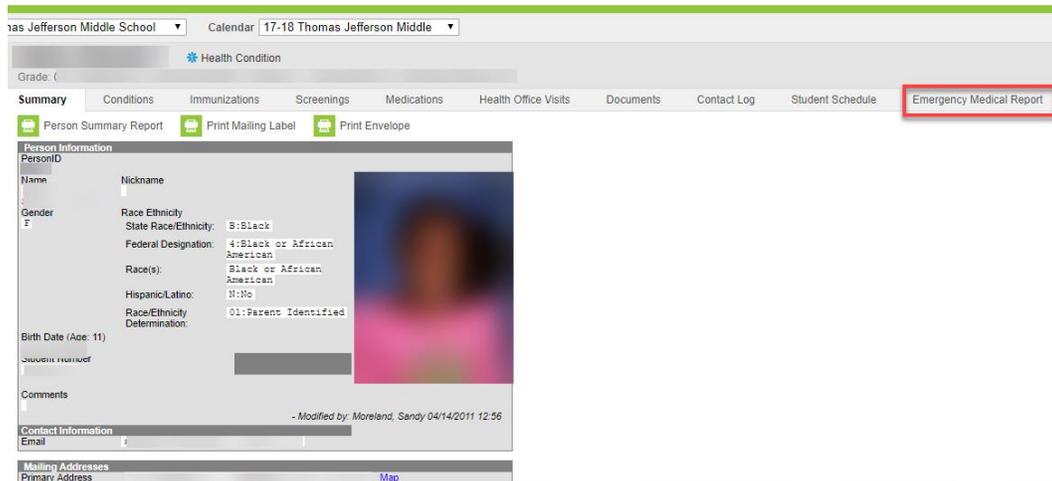
The Emergency Medical Report has been created to provide a document that can be printed and given to emergency personnel regarding a student's contact and health information.

1. Select **Student Information > Health** under the Index in Infinite Campus.



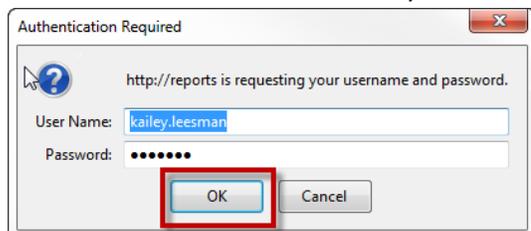
The screenshot shows the Infinite Campus interface for a student named Kailey Leesman. The navigation menu on the left is expanded to show 'Student Information' and 'Health' under it, with 'General' selected. The main content area displays the 'Person Information' tab, which includes fields for Name, Nickname, Gender, Race Ethnicity, State Race/Ethnicity, Federal Designation, Race(s), Hispanic/Latino, and Race/Ethnicity Determination. A photo of the student is visible on the right side of the form.

2. Select the **Emergency Medical Report** tab



The screenshot shows the Infinite Campus interface with the 'Emergency Medical Report' tab selected in the top navigation bar. The main content area displays the 'Person Information' tab, which includes fields for Name, Nickname, Gender, Race Ethnicity, State Race/Ethnicity, Federal Designation, Race(s), Hispanic/Latino, and Race/Ethnicity Determination. A photo of the student is visible on the right side of the form.

3. Enter the **Username & Password** you use to log into your **Computer** and hit OK



The screenshot shows an 'Authentication Required' dialog box. The text reads: 'http://reports is requesting your username and password.' The 'User Name' field contains 'kailey.leesman' and the 'Password' field is filled with dots. The 'OK' button is highlighted with a red box.

4. The Report will run in a separate window.

*NOTE: Due to an issue with Chrome, if the report does not generate (i.e. you see a blank page, rather than student detail), proceed to Step 6, which will allow you to export the report for viewing/printing.

Jefferson City Public Schools

Emergency Medical Information
17-18 Thomas Jefferson Middle

Student: [redacted] Birthdate: [redacted] Grade: [redacted]
Primary Doctor: KRAUSE Phone: [redacted] Hospital Preference: SMHC

Parent/Guardian Information

Contact Name	Relationship	Home Phone	Work Phone	Cell Phone	email
[redacted]	Father	(573): [redacted]	[redacted]	(573) [redacted]	[redacted]
[redacted]	Mother	(573): [redacted]	(573) [redacted]	(573) [redacted]	[redacted]

Emergency Contact Information

Contact Name	Relationship	Home Phone	Work Phone	Cell Phone	email
[redacted]	Sibling	(573) [redacted]	[redacted]	[redacted]	[redacted]
[redacted]	Sibling	(573) [redacted]	[redacted]	[redacted]	[redacted]
[redacted]	Aunt	(573) [redacted]	(573): [redacted]	[redacted]	[redacted]
[redacted]	Grandparent	[redacted]	[redacted]	(314) [redacted]	[redacted]
[redacted]	Grandparent	[redacted]	[redacted]	(573) [redacted]	[redacted]

No Medication Allergies found for this Student

Medications

Medication Name	Medication Form	Medication Strength	Amount per Dose	Directions for Use
EPI-PEN	AT HOME	UNKNOWN	1.00	EPI-PEN MAY BE NEEDED FOR ALLERGIES. TF

Health Conditions

Condition Name	User Warning	Instructions
GLASSES [VISION DX]	GLASSES	
FOOD [ALLERGY DX]	SWEET CORN FOOD ALLERGY	AS IN CANNED AND COB - CORN PRODUCTS ARE OK 8/23/17 AAP RECEIVED. TF
NUTS [ALLERGY DX]	PEANUT & PEANUT BUTTER ALLERGY	EPI-PEN MAY BE NEEDED

5. Select the "disk" button and select PDF to export the report.



6. The report will pull into a program (ex. Adobe Reader) that you can print the report.